



## CITY OF KOOTENAI COUNCIL MEETING

### AGENDA

KOOTENAI CITY HALL  
204 SPOKANE STREET

Tuesday May 6th, 2025  
TIME: 6:30 P.M.

PUBLIC IS WELCOME TO ATTEND PHYSICALLY – **CAPACITY LIMIT – 15**  
TELECONFERENCE/VIDEO IS AVAILABLE  
USING THE FOLLOWING INFORMATION:

Meeting URL: <https://meeting.gomeet.com/941-477-929>  
Optional Dial-In Number: +15717484021 PIN: 151-4180# PIN: 1514180#

#### Pledge of Allegiance/Roll Call:

#### Amendments to the Agenda/ Announcements

**General Public Comment:** Each speaker will be allowed a maximum of 3 minutes to speak on subjects outside of the agenda items unless additional information is requested by Mayor/Council. **Written comments must be submitted at least 1 business day before the meeting date.**

**Agenda Public Comment:** Public may speak on the following agenda items. A signup sheet will be provided.

#### **1. Consent Agenda: ACTION** ( One motion needed, this motion is to approve all the listed items under 1. )

**Notice to the Public:** All matters listed within the Consent Agenda have been distributed to each council member for review, are considered to be routine, and will be enacted on by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**1.1** Approval of Minutes for April 1st, 2025, Council Meeting & April 15<sup>th</sup>, 2025 Project Workshop

**1.2** Approval of Bills and Payroll– April 2025

#### **2. Reports:**

**2.A Mayor:** ADA Swing/Concrete Bids – Discussion/**ACTION**

#### **2.B City Engineer: Written Report Summary**

**2.B1** Railroad Avenue Improvements – Update in Memo

**2.B2** Pavement Management Plan - Update in Memo

**2.B3** Weight Limits - Update in Memo

---

NOTE: Persons needing an interpreter or special accommodations are urged to contact the City Clerk/ADA Coordinator at (208) 265-2431. Se les recomienda a las personas que necesitan un interprete o arreglos especiales que llamen a la Administradora de ADA/Secretaria Municipal al 208-265-2431

There is an opportunity for the public to be heard during the "PUBLIC COMMENT" portion of the meeting. **Written comments must be submitted at least 1 business day before the scheduled meeting.**

**Please note: City Hall is OPEN Monday – Thursday 9:00am to 5:00pm, Closed Fridays.**

**2.C City Planner: Written Report Summary**

**2.C1** Building Permit Activity - Advisory

**2.C2** Land Use Application Activity – Advisory

**2.C3** Building Permit Review Process – Advisory/Direction to Staff

**2.C4** Bonner Couty Comprehensive Plan Proposed Amendment - Advisory

**2.C5** Draft Kootenai Area of City Impact Ordinance- Direction to Staff/**ACTION**

**2.D Selkirks-Pend Oreille Transit (SPOT):**

**2.E Park Committee – Update**

Regular Meeting Adjourned: \_\_\_\_\_

**3. EXECUTIVE SESSION MOTION**

**I move to enter executive session for the following purpose pursuant to Idaho Code Section 74-206, §(1)(a)(b) to discuss personnel matters regarding employee pay increase.**

**And further that no final action or making of any final decision shall be made in the executive session, and that the executive session shall last no longer than 10 minutes.**

**Convene at \_\_\_\_\_ Adjourn at \_\_\_\_\_.**

Regular Meeting Re-Opened: \_\_\_\_\_

**4. Discussion/Action Items:**

**4.1** Mayor Lewis' recommendation for pay increase for Deputy Clerk -Discussion/**ACTION**

**4.2** Code Violation -100 Humbird – Attorney Update – Discussion/**ACTION**

**4.3** Code Violation- 403 Kootenai – Attorney Update – Discussion/**ACTION**

**4.4** Upcoming Council Seats – Councilman Rafferty / Councilman Sundquist – Advisory/Discussion

**4.5** Old or Unfinished Business/ New Business Items to add to Agenda Format-Discussion/**ACTION**

**4.6** June Budget Workshop – Set Date-Discussion/**ACTION**

*Adjourned:*\_\_\_\_\_

---

*NOTE: Persons needing an interpreter or special accommodations are urged to contact the City Clerk/ADA Coordinator at (208) 265-2431. Se les recomienda a las personas que necesitan un interprete o arreglos especiales que llamen a la Administradora de ADA/Secretaria Municipal al 208-265-2431*

*There is an opportunity for the public to be heard during the "PUBLIC COMMENT" portion of the meeting. **Written comments must be submitted at least 1 business day before the scheduled meeting.***

***Please note: City Hall is OPEN Monday – Thursday 9:00am to 5:00pm, Closed Fridays.***