



City of Kootenai

COUNCIL MEETING MINUTES

DATE: January 7, 2025

TIME: 6:30 p.m.

Mayor Lewis brought the meeting to order at 6:30 p.m.
City Clerk opened the telephonic/video line for phone and/or video attendance.

Pledge of Allegiance / Roll Call: Councilman Sundquist – PRESENT, Councilman Schock – HERE, and Councilman Rafferty – PRESENT. Councilman Ferris - HERE

Staff Present: City Clerk/Treasurer - Manda Corbett, City Deputy Clerk - Mindy Stearns

Others Present: Resident Deanna James via video.

Amendments to the Agenda: A correction to the agenda was made for section 1.1 – approval of Minutes. The agenda incorrectly listed the minutes to be approved as November 12, 2024. The correct minutes reviewed were December 3, 2024.

Announcements: None were made.

Public Comments: No public comments were made.

1. **Consent Agenda:**

1.1 After correction was made regarding the date of the meeting minutes, Mayor Lewis asked the Council for a motion to approve the December 3, 2024 meeting minutes.

Councilman Rafferty moved to approve the Consent Agenda, 2nd by Councilman Schock; roll call vote:

**Councilman Sundquist – AYE
Councilman Schock – AYE**

**Councilman Rafferty – AYE
Councilman Ferris – AYE**

1.2 Mayor Lewis asked the Council for a motion to approve the December 2024 Bills and Payroll.

Councilman Schock moved to approve the Consent Agenda, 2nd by Councilman Rafferty; roll call vote:

**Councilman Sundquist – AYE
Councilman Schock – AYE**

**Councilman Rafferty – AYE
Councilman Ferris – AYE**

1.3 Councilman Ferris asked a question regarding an entry in the 1st Quarter Budget report. After clarification, Mayor Lewis asked the Council for a motion to approve the FY 2025 1st Quarter Budget Report.

Councilman Rafferty moved to approve the Consent Agenda, 2nd by Councilman Schock; roll call vote:

**Councilman Sundquist – AYE
Councilman Schock – AYE**

**Councilman Rafferty – AYE
Councilman Ferris – AYE**

Due to questions and corrections, each item of the consent agenda was voted on by the Council. In the future, the Council agreed if any corrections or questions take place and are resolved, only one vote will be required for all consent agenda items.

2. Reports:

2.A Mayor: Nothing to report.

2.B City Engineer: The City Engineer was not present and no discussion took place regarding his report.

2.C City Planner:

2.C1 Building Permit and Land Use Activity – No discussion took place regarding this item.

2.C2 Area of City Impact/Area of Impact Mapping – The City Planner was not present at the meeting, however Mayor Lewis spoke on this item. She had attended the December 10th meeting that took place with the City Planners and city officials from Dover, Sandpoint, and Ponderay. At that meeting, Mayor Lewis did convey that the City of Kootenai does not want to relinquish the noted section of property that Ponderay is proposing to acquire. Councilman Schock asked if this comes to a stalemate between the City of Ponderay and City of Kootenai, if it would be possible for the two city councils, along with the city planners, to meet and discuss this more. This will be addressed with the City Planner for possibility. In reviewing the map of the proposed changes, the Council discussed changing the Area of Impact changes to expand each boundary for the City of Kootenai's by two miles. The Councilmembers would like to have a letter sent out to the residents that would be impacted by this area of impact boundary change, letting them know that they are currently in the City of Kootenai's Area of Impact boundary, and asking if those residents would be willing to annex into the city limits of Kootenai, and if so, what they would like to see if they did annex in. Examples of changes would be road maintenance, property tax changes, and possible city water changes. City staff will work with the City Planners to draft a letter for the Mayor to sign and send to those residents.

2.D Selkirks-Pend Oreille Transit (SPOT) – Mayor Lewis reported that the new bus runs up to Schweitzer Ski Resort are in full effect. There is one bus down for repairs. The Board is continuing work on marketing and advertising on the buses, and they should have a cost sheet for this action soon. They are also looking into the cost and installation of solar lights at the bus stop locations.

2.E Park Committee – To date, the City has not received a bid from a contractor regarding the concrete repair of the post office entrance or for the ADA swing installation. Councilman Sundquist provided some additional contractor names to contact. This will be a continuing action item and updates will be provided as soon as possible.

3. Discussion/Action Items: No additional items were discussed.

4. **Adjournment:** – Mayor adjourned the meeting at 7:29 p.m.

Submitted by:
Mindy Stearns, City Deputy Clerk