



City of Kootenai

COUNCIL MEETING MINUTES

DATE: February 6, 2024

TIME: 6:30 p.m.

Mayor Lewis brought the meeting to order at **6:30 p.m.**
City Clerk opened the telephonic/video line for phone and/or video attendance.

Pledge of Allegiance / Roll Call: Councilman Sundquist – PRESENT, Councilman Ferris – HERE, Councilman Schock – HERE, and Councilman Rafferty – HERE.

Staff Present: City Clerk/Treasurer, Manda Corbett, City Engineer, Ryan Luttmann

Amendments to the Agenda – None were made.

Announcements – None were made.

Others Present: City resident Julie Washburn, City resident Sandra Furlini, Jim Woodward and Brittany Jacobs, Silver Valley Law

Public Comment – None were made.

1. Consent Agenda:

Mayor Lewis asked the Council for a motion to approve the Consent Agenda.

Councilman Rafferty moved to approve the Consent Agenda, 2nd by Councilman Ferris; roll call vote:

Councilman Sundquist – AYE
Councilman Rafferty – AYE

Councilwoman Ferris – AYE
Councilman Schock – AYE

2. Reports:

2.A Mayor: None was given.

2.B City Engineer: Written Report – Specific Topics were discussed:

2.B1 Idaho Strategic Initiatives Grant Program Update – Ryan Luttmann, Engineer, stated ITD sent the MOU to the City of Kootenai for the 1.7 million grant for Railroad Ave. He explained 15% of the total grant amount is to be used for engineering costs. He said he will prepare a separate scope and fee for the March council meeting for council consideration.

2.B2 General Engineering and Drainage-update - Ryan suggested that if the city has any stormwater funds, that may need to be used in the summer months to repair and improve drainage on Kootenai Meadow Cutoff that has been reported to have minor ponding due to extreme cold weather followed by a warming trend.

2.B3 2nd Ave Widening Update – Ryan explained that we are in the final stages of design and will be starting work on the bid documents in February. He said the project is on track for advertising in Spring and if acceptable bids are received, construction will be performed during the drier summer months. Ryan also explained at this time that the Sandpoint Urban Area Transportation Plan has been drafted and that the plan provides a transportation vision focused on the cities and land adjacent to Sandpoint to ensure adequate resources and activity are directed to the transportation network within the urban area boundary. Ryan also mentioned the weight limits ribbons changed on February 1, 2024, indicating that weight limits are on at this time.

2.C City Planner: Written Report Summary – Attached – No Topics were discussed:

2.D Selkirks-Pend Oreille Transit (SPOT) – Mayor Nancy Lewis reported bus stops are growing in number around the area and she said there is talk about coming up with a problem-solving plan for the Schweitzer buses that are in rough shape at this time.

2.E Park Committee – Resident, Julie Washburn reported there is clearing and cleaning being done at Maggie's Park and the hope is to put in a wheelchair accessible pathway through the park. She also mentioned an email forwarded by City Clerk, Manda Corbett from the Spokane Community Resource Center who is offering to donate a couple trees to us in the Spring.

3. Discussion/Action Items:

3.1 Investment Options-LGIP –City Clerk/ Treasurer, Manda Corbett brought to council and idea brought to her attention by the auditor that the City could move monies to an LGIP account gaining more interest than current accounts. The council agreed that Manda would put together a comparison and have supporting information for review at the March Council meeting.

3.2 Idaho Lock and Key Estimate for City Hall front door –After discussion, Council agreed that Councilman Schock and Councilman Ferris would investigate a less expensive option of a key code lock. Councilman Schock and Councilman Rafferty agreed they could install the Keypad and deadbolt themselves.

3.3 1st Quarterly Financial Report-2024-Approve and Authorize Publication-

Councilman Sundquist motioned to allow for the research of a less expensive option and to have selected council members install the lock themselves; 2nd by Councilman Rafferty; roll call vote:

**Councilman Sundquist – AYE
Councilman Rafferty– AYE**

**Councilman Ferris – AYE
Councilman Schock – AYE**

3.4 100 Humbird Code Violation- Brittany at Silver Valley Law explained the situation with this property stating the owner has made an obvious attempt to comply with improvements that have been made, however there is still a lot of debris on the property and there are questions on the number of vehicles. After discussion, Council agreed that the attorney no longer needs to be involved at this point and a Formal Notice from the city be sent to 100 Humbird, Mr. Adams asking him to provide the city with a plan of action and giving him 2 months to clean up the post debris and ask him to remove the two obvious inoperable vehicles in the driveway. Brittany advised sending the letter with educational material i.e.: DMV registration location, county dump sites, etc. to be helpful and steer him in the right direction, and in case of future attorney assistance, the material is needed.

Councilman Rafferty motioned to send a letter to Mr. Adams giving 2 months to comply; 2nd by Councilman Ferris; roll call vote:

**Councilman Sundquist – AYE
Councilman Rafferty – AYE**

**Councilman Ferris – AYE
Councilman Schock – AYE**

4. Adjournment – Mayor adjourned the meeting at 7:32 p.m.

Submitted by:

Manda R. Corbett, City Clerk/Treasurer