



City of Kootenai
**SPECIAL COUNCIL MEETING
MINUTES**

DATE: December 26, 2023

TIME: 6:00 p.m.

Mayor Lewis brought the meeting to order at **6:00 p.m.**

Roll Call: Councilman Sundquist – PRESENT, Councilwoman Mjelde – HERE, Councilman Schock – HERE, and Councilman Rafferty – HERE.

Staff Present: City Clerk, Ronda L Whittaker.

Mayor Lewis asked for a motion to enter executive session. **Councilman Rafferty made a motion to enter into executive session pursuant to Idaho Code 74-206(b), 2nd by Councilman Sundquist; roll call vote:**

**Councilman Sundquist – AYE
Councilman Rafferty – AYE**

**Councilwoman Mjelde – AYE
Councilman Schock – AYE**

Mayor Lewis opened the regular meeting at 6:38 p.m.

Discussion/Action

1. Appointment of Clerk/Treasurer – Councilman Sundquist asked if the City’s Deputy Clerk would be open to take the Clerk/Treasurer position. Mayor advised that she had spoken to Mandy. She stated that Mandy advised that she was feeling more confident after the training she has received in the past year and a half and would be happy to be appointed the position. **Councilman Sundquist made a motion to terminate the Clerk/Treasurer trainee and offer the City’s Deputy Clerk the position of City Clerk/Treasurer, 2nd by Councilman Schock; roll call vote:**

**Councilman Sundquist – AYE
Councilman Rafferty – AYE**

**Councilwoman Mjelde – AYE
Councilman Schock – AYE**

Council advised Mayor to have the front door locks changed and to seek a quote on a more secure locking option.

Councilwoman Mjelde thanked Ronda for all she has done for the City and noted that the City Hall has been a much more professional atmosphere.

Adjournment – Mayor adjourned the meeting at 6:49 p.m.

Submitted by:
Ronda L. Whittaker/City Clerk