

*City of Kootenai*  
**PUBLIC HEARING MINUTES**  
**ADOPTION OF FISCAL YEAR 2022**  
**APPROPRIATIONS ORDINANCE AND SPECIAL MEETING**  
**DATE:** August 18, 2021  
**TIME:** 6:00 p.m.

**Roll Call:** Councilman Sundquist – HERE, Councilwoman Mjelde – HERE, Councilman Schock – HERE, and Councilwoman Bauer – HERE.

**Staff Present:** City Clerk/Treasurer, Ronda L. Whittaker

**Amendments to the Agenda** – Councilwoman Bauer expressed her concern that the Agenda did not specify what the Public Hearing was pertaining to and requested clarification. Ronda stated that she had published the Notice of Public Hearing correctly and that the Agenda did state in the caption that this would be a Public Hearing for the FY2022 Appropriations along with a Special Meeting. Council agreed that it was clear what the Public Hearing would be about. Councilwoman Bauer stated that if Council was not concerned that she was okay with it.

**Announcements** – None were given.

**Others Present:** None were present.

**Public Comment** – None were made.

- A. **Public Hearing** - Mayor Lewis opened the public hearing to Consider an Ordinance to Adopt FY 2022 Appropriations at 6:00 p.m. Roll Call:

**Councilman Sundquist – AYE**  
**Councilwoman Bauer – AYE**

**Councilman Mjelde – AYE**  
**Councilman Schock – AYE**

Mayor Lewis confirmed that there were no public present. She asked if anyone had signed up to speak. Ronda stated that no one had signed up to speak. She asked the Clerk if proper notice had been given. The Clerk reported that it had. She asked if any of the council members had a conflict of interest with the public hearing. None were reported. She then asked for the presentation by applicant.

1. **Presentation by APPLICANT** – The City’s Clerk/Treasurer, Ronda L. Whittaker stated that the City had conducted several workshops and the proposed ordinance was in order to Council’s suggested appropriations.
2. **Staff Report** – No Reports were given.
3. **Public Testimony** – In favor of application - None
4. **Public Testimony** – Neither for or against - None
5. **Public Testimony** – Opposed to application - None
6. **Rebuttal by Applicant** – None was proposed
7. **Closure** - Mayor Lewis closed the public hearing at 6:09 p.m.

**Deliberation to consider the adoption of the 2022 Appropriations**– Mayor asked if there was further discussion. Councilman Schock asked how the tax levy was calculated. Ronda explained that she received calculations such as Market values for operating property, annexation and new construction from the County which are entered into a worksheet provided by the State along with the figures provided by the City’s budget. She advised that she works closely with the County to make

sure her figures are correct. There were no further discussions. Mayor Lewis asked for a motion for the City to adopt the 2022 Appropriations Ordinance as provided, **Councilwoman Mjelde made a motion to place the proposed ordinance relating to the Annual Appropriations for the Fiscal Year Beginning October 1, 2021 on its first and only reading by title only, while under suspension of the rules, 2<sup>nd</sup> by Councilman Schock; roll call vote:**

**Councilman Sundquist – AYE  
Councilwoman Bauer– AYE**

**Councilman Mjelde – AYE  
Councilman Schock – AYE**

**Mayor asked the Clerk to read the proposed ordinance.**

**Councilwoman Mjelde moved to pass the ordinance relating to the Annual Appropriations for Fiscal Year Beginning October 1, 2021 and direct the City Clerk to assign the appropriate ordinance number and publish the ordinance by Summary only incorporating the Title as the body of the Summary; 2<sup>nd</sup> by Councilman Schock: roll call vote:**

**Councilman Sundquist – AYE  
Councilwoman Bauer– AYE**

**Councilman Mjelde – AYE  
Councilman Schock – AYE**

**Mayor Began the Special Meeting**

**1. Contract for Alternate Zoning Administrator** - Ronda stated that she had sent a copy of the proposed contract and scope of duties to Mr. Joyner but had not heard anything from him. She stated that at this time Council should consider the proposed information and advised that the contract needed to have a compensation amount and that Mr. Joyner had provided a copy of his Certificate of Insurance in the amount of \$500,000. Council agreed that the insurance amount was sufficient. Councilman Schock expressed his concern regarding the proposed scope of work. He stated that he did not like that it was dictating code enforcement as the City was not hiring or contracting Mr. Joyner to enforce anything. Council agreed that the document was tailored for law enforcement and that was not what the City was needing as the City already had those services and the contract laid out what was needed. It was understood however that if any City Official or Staff sees a violation that would be a life, health and/or safety issue they should contact the City to advise and act either by contacting the City's Engineer, Planner or Law Enforcement. Council agreed that the scope of work was not necessary at this point but should be something that should be brought up at the next Code workshop. Council then focused on the proposed contract. Council discussed different variations of compensations. Councilwoman Bauer stated that the compensation should consider as Mr. Joyner may need to work with disgruntled residents which could threaten his safety and should be compensated appropriately. Council agreed and suggested a tiered compensation. **Councilwoman Bauer made a motion to compensate Mr. Joyner \$120 minimum for the first hour and \$65 for each additional hour, 2<sup>nd</sup> by Councilwoman Mjelde; roll call:**

**Councilman Sundquist – AYE  
Councilwoman Bauer– AYE**

**Councilman Mjelde – AYE  
Councilman Schock – AYE**

**2. Bid for City Hall Roofing Project** – Ronda advised that the City still had not received a bid for the project. Councilman Sundquist stated that the requirement for a Public Works Licensing was holding up the bid. He asked Ronda to seek information pertaining to projects that really need a public works license. Council agreed and suggested that the issue be tabled until the City receives the information needed and a bid was received.

**Adjournment:**

**Mayor Lewis adjourned the meeting at 6:48 p.m.**

Submitted by:

Ronda L. Whittaker/City Clerk