



City of Kootenai
**PUBLIC HEARING AND
COUNCIL MEETING MINUTES**

DATE: May 6, 2021

TIME: 6:30 p.m.

Mayor Lewis brought the meeting to order at 6:30 p.m.

Roll Call: Councilman Sundquist – HERE, Councilwoman Mjelde - HERE, Councilman Schock – HERE, and Councilwoman Bauer – HERE.

Staff Present: City Clerk, Ronda L. Whittaker, City Engineer, Ryan Luttmann and City Planner, Clare Marley.

Others Present: Steven Chamberlain, representing Sandpoint Law Enforcement, Doris Nuss, City resident, Sandra Furlinei, City Resident, Vernon Roof and Brad Mitton, representing Northside Fire Department.

Mayor opened the Public Hearing at 6:32 p.m.

PUBLIC HEARING – Franchise Agreement with Fatbeam, LLC: Mayor Lewis asked if anyone had signed up to speak. Ronda stated that no attendees had signed up to speak. Mayor advised that each speaker will have time restraints. She asked the Clerk if proper notice had been given. The Clerk reported that it had. She asked if any of the council members had a conflict of interest with the public hearing. None were reported. She then advised that only those given the floor would be allowed to speak, she asked the attendees remain quiet while others are speaking, she asked that all cell phones and pagers be turned off, she also asked for speakers to identify themselves clearly.

- 1. Presentation by APPLICANT** – The City’s Clerk, Ronda L. Whittaker, stated that Fatbeam was not present though she had advised that they should be. She reminded Council that a representative was present at a previous meeting and all questions and concerns had been answered. She also reminded Council that the City’s Attorney had reviewed the Agreement and had found it in good order.
- 2. Staff Report** – No Reports were given.
- 3. Public Testimony** – In favor of application - None
- 4. Public Testimony** – Neither for nor against - None
- 5. Public Testimony** – Opposed to application - None
- 6. Rebuttal by Applicant** – Councilwoman Bauer then expressed her concern that she was concerned that a representative for the applicant was not present as she had several questions. Councilwoman Bauer expressed her concern that Fatbeam could use existing power poles; if power goes out then who is responsible. She wanted to know if Fatbeam would be providing services to businesses and not residences. Councilwoman Mjelde stated that Fatbeam had already stated that they would use existing poles if they could not go underground. She also advised that an interruption in power would not affect services if one had a modem, she also advised that the City does not own the light posts, Avista does. Ronda stated that the representative had answered the question about providing services to businesses advising that it would be

determined on cost effectiveness and demand and that they do not provide service to residences. Although if one had a home business and wanted their services that again cost effectiveness would be considered. Councilman Sundquist asked if our attorney had reviewed the Agreement. Ronda again confirmed that the City's attorney had reviewed the Agreement and had reported that it was in good order.

7. Closure - Mayor Lewis closed the public hearing at 6:38 p.m.

Deliberation and Decision Mayor asked for a motion to approve the ordinance. Councilman Sundquist asked Councilwoman Bauer if she was comfortable with the ordinance as it was written. Councilwoman Bauer stated that she would like to see the City's code revised to indicate what materials can be used before the franchise agreement was adopted as the City's attorney had advised that the City cannot control what materials can be used until the City Codes are updated. Councilman Sundquist then confirmed that the document at this time would not be changed. Councilwoman Bauer stated that that yes the City's attorney had answered all of her questions. She stated that it was more about questions she had for Fatbeam; the attorney had satisfied her questions about what needs to be fixed and that would be City Code not the document itself. **Councilman Sundquist made a motion to approve the proposed ordinance relating the city of Kootenai granting a non-exclusive franchise to Fatbeam, LLC on its first and only reading by title only, while under suspension of the rules, 2nd by Councilman Schock; roll call vote:**

Councilman Sundquist – AYE
Councilwoman Bauer– NAY

Councilwoman Mjelde – AYE
Councilman Schock – AYE

Mayor asked the Clerk to read the summary of the Ordinance. The read was completed. Mayor asked for a motion to pass the ordinance. **Councilwoman Mjelde made a motion to pass the ordinance relating to the city of Kootenai granting a non-exclusive franchise agreement to Fatbeam, LLC and direct the City Clerk to assign the appropriate ordinance number and publish the ordinance by Summary only, incorporating the Title as the body of the Summary, 2nd by Councilman Schock; roll call vote:**

Councilman Sundquist – AYE
Councilwoman Bauer– NAY

Councilwoman Mjelde – AYE
Councilman Schock – AYE

Public Comment – Ronda stated that she had received a public comment from Benjamin Pyorala stating that he was concerned about dumb trucks traveling and speeding on N. Main Street as there are many families with children and pets that live along the Street, He asked Council to consider reducing the speed limit, or the load limit and maybe even re-route hauling to Selle Road. He also advised that it seems that hauling goes on from 9:00 a.m. to about 4:00 p.m. and that there is also speeding by regular traffic usually in the evenings.

Mayor then proceeded to the Presentation portion of the Meeting.

Northside Fire Department – Impact Fees – Mr. Roof advised that he had addressed Council back in October of 2019 and then 2020 really prevented a halt to things. Mr. Roof mentioned that there had been a publication that named the city of Kootenai and he wanted to apologize as the publication was incorrect and the Fire Department recognized that the city of Kootenai had not entered into an impact fee agreement with them therefore he just wanted to come back and give an progress update. He advised that since 2008 the District has been working with the city of Ponderay in collecting impact fees. He stated that the department is now looking at going into the unincorporated areas which would include Bonner County

Commissioners and would be very interested to see if the city of Kootenai would re-consider. He stated that an information flyer had been sent out to 1,500 random people and the Kootenai-Ponderay Sewer District was kind enough to send one out with their statements which in all totaled about 2,500 random people. The question asked was if these people thought that property taxes should pay for new growth or should nothing be done at all. He stated that 93 percent came back stated that impact fees should pay for capital improvements need for new growth. He advised that impact fees were very regulated and could not be used to repair or replace existing capital, or to fund the Fire District's operations. They could only be used to cover proportionate share of stations, fire trucks and other equipment necessary to keep levels of service consistent as growth occurs. He stated that the proportionate share would be spread out over 10 years and that a plan would need to be revisited and renewed every 5 years. If the fees are not used after 8 years, then the fees would need to be returned to the contractors or whoever paid the impact fees. Vern stated that the Department is projecting about a twenty-five percent in growth; about 450 homes which will increase calls for service. Increase calls could affect call responses. Impact fees collected from Ponderay has enabled the Department to add some extra dormitories and extra staff. The need more room for additional staff which does improve response time as staff will be on site. Idaho allows districts to collect impact fees, but the department has no way for the District to collect fees therefore they rely on local cities and counties to set up a procedure to collect them by using the building permit procedure. He mentioned that they had been working on an impact fee study using a group which includes 5 members. Brad Mitton stated that the District has at this time only one full time firefighter. Councilwoman Bauer asked for a copy of the study. Mr. Roof stated he could provide one; it was agreed that he would send it to the Clerk. Councilwoman Mjelde stated that she understood that the fees would be for new development but what about for garage or addition to an existing property. Mr. Roof stated that the fee would be a onetime fee for new construction; additions or remodels or additional buildings to an existing property are exempt. Mayor asked if the City would be responsible to collect the fees and then distributed to the District. Mr. Roof concurred. Mayor stated that the City really does not have much building area for new development. Vern stated that every little bit helps. Councilwoman Bauer asked Mr. Roof to send her the Intergovernmental Agreement the Department has with the city of Ponderay. Councilman Schock asked if refunds were in order does the District find where the money goes or is it the City's responsibility. Vern stated the District would take responsibility for refunds if need be. He also stated that a compensation to the City could be worked out if there was a burden to staff.

Amendments to the Agenda – None were proposed.

Announcements – None were given.

1. Consent Agenda:

Mayor Lewis asked Council if they had received and read the items on the consent agenda and asked if there were any corrections needed within the Consent Agenda.

Councilwoman Mjelde made a motion to approve the consent agenda, 2nd by Councilwoman Bauer, roll call vote:

**Councilman Sundquist – AYE
Councilwoman Bauer – AYE**

**Councilwoman Mjelde – AYE
Councilman Schock – AYE**

2. Reports:

2.A. Mayor: Mayor reported that she had had lunch with LTAC and there was discussion about the Ponderay Bay Trail and that it was interesting to hear that the project is moving forward as they received their Bill Grant.

2.B. City Engineer: Written Report Summary – Attached. Items specifically addressed:

2.B3 Highway 200 Improvements – Ryan stated that he and Mayor Lewis had met with the Idaho Department of Transportation’s design team and the Independent Highway District to review three options for the proposed pathway along Highway 200. He stated that the City was given two options for vertical barriers between the pathway and Hwy 200 (concrete and metal guardrail) and a third option to include curbing and separation. He advised that he and Mayor Lewis had chosen the option number two: concrete median separation. He then advised Council that he had recently received a more cost-effective option from the design team offering a 5’ grass buffer and chain link fencing between the pathway and the Highway instead of a guardrail or concrete barrier. He stated that he understood that this option was not agendized but was asking feedback from Council to see if they had any objections with the latest plan. There was discussion about cost effectiveness. Councilman Sundquist questioned the chain link fence. Ryan stated that the fencing would begin from the first resident, but nothing was really in place at this time. Councilman Schock asked how high barrier would be. Ryan stated about 4 feet would be the usual; he was concerned about snow removal. Councilwoman Bauer suggested the barriers be at the same height as the ones off of the existing pathway over off of McGhee Road. Ryan stated that was an option and something to be considered. Councilwoman Mjelde asked if the public/property owners would be notified. Mayor confirmed that that was part of the discussion with ITD. Ryan stated he would make sure notice was given.

2.B2 Urban Area Transportation Plan – Councilman Sundquist asked Ryan if he know what the match was for the Plan. Ryan stated that he thought it was 7.4 percent but also thought that the City had approved a resolution or ordinance for that. He advised that it would be about a \$6 to \$7,000 match.

2.C. City Planner: Written Report Summary – Attached. Items specifically addressed:

2.C3 ACI – Bonner County AM008-21 – Clair advised that the City had received an invitation to comment on a revised mining and batch plant zoning code amendment proposed by Bonner County, which is summarized within her report. Council agreed that the City should comment on the revised amendment. Councilwoman Bauer expressed her concern about Area of City Impacts (ACI) and that the County has not really agreed to work with the City on their proposed revisions. Councilman Sundquist asked that the City send a thank you to the County for considering the City’s ACI and that the City will continue to work with the County. Council discussed how important for the City to pay attention to these amendments.

2.D. City of Sandpoint Law Enforcement: Councilman Sundquist personally thanked the department for saving a life. He stated that if it were not for the department that person would have died. Councilwoman Mjelde asked if the new school route was working. Lieutenant Chamberlain stated that yes it was. Councilman Sundquist asked if the Department has seen an increase in speeding within the City. Lieutenant Chamberlain stated that they had

not. Mayor asked for them to keep a watch North Main. There was discussion about hauling routes within the City. Councilman Sundquist stated that they are not using N. Main as a main arterial for hauling through the City as they should be. Lieutenant Chamberlain stated that they would keep an eye on it.

2.E. Selkirks-Pend d'Oreille Transit (SPOT) – Mayor stated that ridership has going up as gas prices have gone up so people are choosing to use the service. She stated that they had had one case of COVID and another who was put on leave with pay for not wearing a mask.

2.F. Clerk: Written Report Summary – Attached – Specific Topics were discussed:

Ronda advised that she was in the process of reloading documents onto the City's web site. Councilman Schock asked if the City might put a calendar of events on the City's Web site. Councilman Sundquist asked where the City was with the tree inventory. He asked to have a printout of the study.

3. Discussion/Action Items –

3.1 Draft Addressing Memorandum of Understanding (MOU) with Bonner County – Council expressed their satisfaction and approval of the City's Attorney's review and editing of the MOU. **Councilwoman Bauer made a motion to authorize Mayor Lewis to forward the MOU to Bonner County for their approval, 2nd by Councilman Schock; roll call vote:**

Councilman Sundquist – AYE
Councilwoman Bauer – AYE

Councilwoman Mjelde – AYE
Councilman Schock – AYE

3.2 City's 2nd Quarterly Financial Report – Ronda stated that the City was in great shape as they had received 44% of their proposed street funds with an expenditure of 13 percent and had received 33% of their proposed general funds with an expenditure of .06% for the quarter. **Councilman Sundquist made a motion to approve and publish the City's 2nd Quarter Financial Report, 2nd by Councilman Schock; roll call vote:**

Councilman Sundquist – AYE
Councilwoman Bauer – AYE

Councilwoman Mjelde – AYE
Councilman Schock – AYE

4. Adjournment: Mayor Lewis adjourned the meeting at 7:55 p.m.

Submitted by:
Ronda L. Whittaker/City Clerk

THE NORTHSIDE FIRE DISTRICT NEEDS YOUR INPUT!

WE WANT TO KNOW:

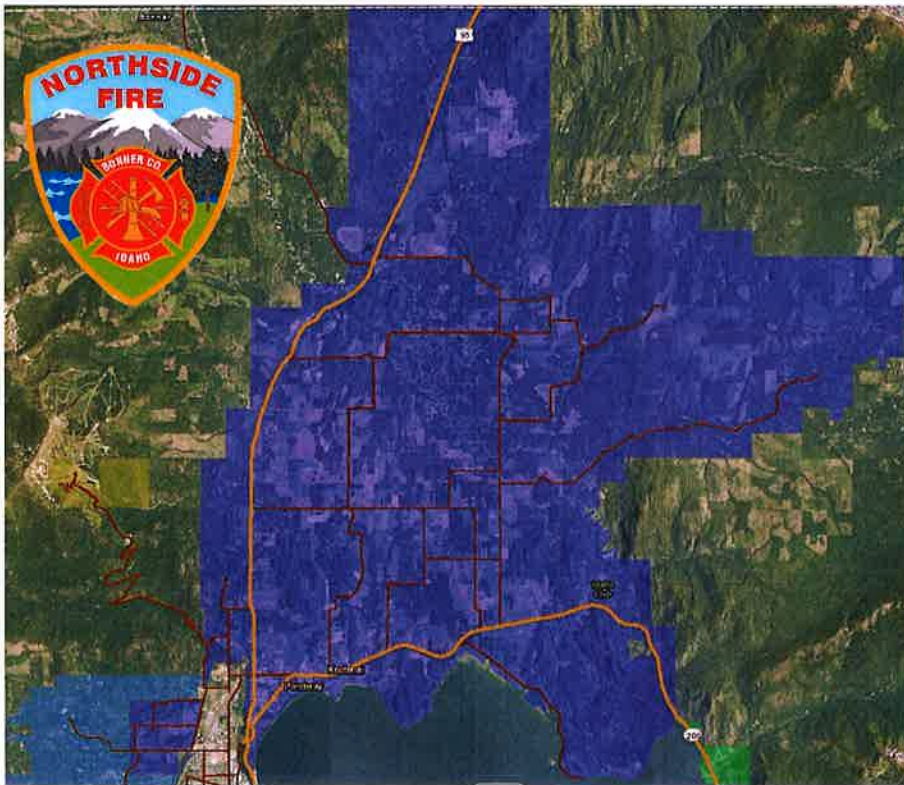
Do you support the adoption of an impact fee to pay for growth-related capital infrastructure?

The Northside Fire District anticipates 1,200 new homes and 1 million square feet of new non-residential construction in the next 10 years. Without additional resources response times are likely to increase for existing residents.

District Commissioners are evaluating ways to fund the stations and fire trucks necessary to meet this increase in demand without relying on existing taxpayers. One funding tool is the use of impact fees.

The District protects life and property from building fires, wildland fires, brush fires and other hazardous conditions.

60% of all calls for service are emergency medical responses for heart attacks, strokes, respiratory failure, trauma and vehicle accidents.



Impact fees are a one-time payment by new growth to cover a proportionate share of the stations, fire trucks and other equipment necessary to keep levels of service consistent as growth occurs. Impact fees are paid at the point of building permit for new construction only. Fees are not assessed for garages, sheds, or additions to existing structures.

Impact fees cannot be used to repair or replace existing capital, or to fund the Fire District's operations.

In accordance with Idaho law, the District has prepared a Capital Improvement Plan that outlines the capital investment required to serve new growth. These items include an expansion of Fire Station #1 to accommodate more firefighters, and the purchase of a ladder truck. You can read the Impact Fee Study and Capital Improvement Plan at northsidefire.org.

The total cost of the growth-related capital is \$1.4 million. To recover these costs the District is proposing collecting an impact fee of \$785 per residential unit and \$0.39 per non-residential square foot.

The City of Ponderay already collects impact fees for the Fire District. The fees would also need to be collected for the Fire District by the City of Kootenai and Bonner County as well in order to ensure that all new growth pays its share.



You can access an online survey at <https://forms.gle/aUJitJwyMspGeUA8A>
Contact your Fire District Commissioners at 208-265-4114

Email the Commissioners:

Ray Yaw: ryaw@northsidefire.org

Nancy Piatt: npiatt@northsidefire.org

Vernon Roof: vroof@northsidefire.org

City of Kootenai

Treasurer Report April 2021

Mt. West Money Market	\$	74,204.73	0.05% APY
Mt. West Checking	\$	144,934.00	0.01% APY
Idaho Central Credit Union	\$	390,898.19	1.85%
Park Fund	\$	4,000.09	
Total Cash Assets	\$	614,037.01	

INCOME/GENERAL FUND

Name	Account	Amount	Sub-Totals
01 · GF REV			
Franchise Fees			
	Avista Corporation	4,656.91	
	Northland Cable Television	427.11	
	Waste Management, Inc	517.25	
Total Franchise Fees			5,601.27
Interest			
	Interest, MW Money Market	3.25	
	Interest, MW Checking	0.95	
	Park Fund	0.03	
	ICCU CD1	307.04	
	ICCU CD2	284.17	
Total Interest			595.44
Licenses & Permits	Business Licenses	150.00	150.00
Law Enforcement Fines		0.00	0.00
Planning & Zoning Fees & Permit			
	Building Permits	1,349.12	
	Subdivision Fees	0.00	
Total Planning & Zoning Fees & Permit			1,349.12
Property Tax			
	Arrears Property Tax	422.47	
	Penalty & Interest	1.66	
	Property Tax Current	0.00	
	Recovered Homeowners Exemption	0.00	
Total Property Tax			424.13
Rents			
	City Hall Rental	200.00	
	Post Office Rent	280.00	
Total Rents			480.00
State of Idaho Funds			
	State Liquor Fund	0.00	
	State Revenue Sharing	32,498.93	
Total State of Idaho Funds			32,498.93
Total 01 · GF REV		41,098.89	41,098.89

INCOME/STREETS

Name	Account	Amount	Sub-Totals
02 - SF REV			
Idaho Transportation Dept			
	State Highway Users Fund	8,928.14	
	HB312	2,688.54	
Total Idaho Transportation Dept			11,616.68
Road & Bridge			
	Road & Bridge Current	0.00	
	Road & Bridge P & I	1.38	
	Road & Bridge Arrears	323.85	
Total Road & Bridge			325.23
Road & Streets			
Total Road & Streets			11,941.91
Stormwater/Encroachment			
	Culvert Encroachment Deposit	0.00	
Total Stormwater/Encroachment			0.00
	Total 02 - SF REV	11,941.91	11,941.91
	Total Income	53,040.80	53,040.80

City of Kootenai
Treasurer Report April 2021
EXPENSES/General Fund

Name	Account	Amount	Sub-Totals
10 · GF EXP			
Accounting & Audit		0.00	0.00
Bank Charges		0.00	0.00
Dues and Memberships	CostCo	0.00	0.00
Building Maintenance			
	Janitorial Service	85.10	
	Furniture & Fixtures	0.00	
	Custodal Supplies	12.33	
	Building Security	177.64	
Total Building Maintenance			275.07
Insurance	ICRMP	0.00	
	Legal Notices	0.00	
Total Legal			0.00
Office Expenses			
	Computer Maintenance/Repair	93.59	
	Internet Service	147.18	
	Office Supplies	0.00	
	Other/Easter/Mayor	0.00	
Total Office Expenses			240.77
Park, Arbor Day & Earth Day		0.00	
	Maintenance - Landscaping	327.00	
Total Park, Arbor Day & Earth Day			327.00
Planning & Zoning			
	Planner	229.50	
	Subdivision Fees	0.00	
	Ordinance Revisions/Comp Plan	357.50	
	Engineer	0.00	
	Code Enforcement	0.00	
	Building Permits	105.50	
	Zoning Map	250.00	
Total Planning & Zoning			942.50

City of Kootenai
Treasurer Report April 2021
EXPENSES/General Fund - cont.

Name	Account	Amount	Sub-Totals
Training Workshops			
	Training Expenses	0.00	
	Meals	0.00	
	Milage	26.83	
Total Training Workshops			26.83
Utilities			
	Electric & Gas	129.36	
	Garbage	0.00	
	Telephone	71.68	
	Water	23.89	
Total Utilities			224.93
Wages & Benefits			
	Clerk/Treasurer	3,460.80	
	Council	500.00	
	Mayor	500.00	
	Payroll Taxes	341.24	
	Retirement Fund - PERSI	517.71	
6560 · Payroll Expenses	Health Insurance	631.64	
	Wages & Benefits	-131.64	
	Payroll Expense/Intuit	10.80	
Total Wages & Benefits		5,830.55	5,830.55
Total 10 · GF EXP		7,867.65	7,867.65

City of Kootenai
Treasurer Report April 2021
EXPENSES/Street

Name	Account	Amount	Sub-Totals
20 · SF EXP			
Ditches	Maintenance	55.00	
Total Ditches			55.00
Stormwater			
	Culvert Inspections	0.00	
	Engineer	340.75	
Total Stormwater			340.75
Streets			
	Materials	28.6	
	Engineer	584.14	
	Capital Improvement Project/KM		
	Signs	89.21	
Total Streets			701.95
Utilities, Streets			
	Signal Lights	42.44	
	Street Lights	890.49	
Total Utilities, Streets			932.93
	Total 20 · SF EXP	2,030.63	2,030.63
	Total Expense	9,898.28	9,898.28
Net Income			43,142.52



MEMO

To: Mayor Lewis and Council Members

From: Ryan Luttmann, P.E., Contract City Engineer

Date: April 28, 2021

Re: Council Meeting Report for April Engineering Activities

Engineering activities for the month of April were associated with weight limit reviews, the Urban Area Transportation Plan consultant selection and Highway 200 trail improvements.

Weight Limits

Weight limits were lifted in the City of Kootenai on April 12, 2021. Weight limits started on March 1, 2021 and remained in effect for 6 weeks this year.

Urban Area Transportation Plan

The Sandpoint Urban Area within the Cities of Kootenai, Sandpoint, Ponderay, Dover and a portion of Bonner County in the Sagle area was awarded \$150,000 for an Urban Area Transportation Plan Update. The City of Kootenai had passed a resolution to provide a portion of the federal dollar match requirement, prior to the grant application. The Local Highway Technical Assistance Council is administering the funding and has worked with representatives from each of the entities to develop a Request for Proposals for transportation engineering firms to respond to. Three firms submitted their proposals to ITD prior to April 1, 2021 at 4:00pm MST.

I participated in the review and scoring of the proposals. Scoring was provided by representatives from LHTAC, Sandpoint, Kootenai, Dover, Ponderay, IHD and Bonner County. The individual proposal scorings were sent to ITD to be tabulated. AECOM ranked highest as the firm to begin the scope and fee negotiation process.

Highway 200 Improvements

The Idaho Transportation Department design group has been working on the pathway project that the City of Kootenai applied for through the Transportation Alternatives Program. The design team for ITD met with me, the Mayor and the IHD Road Supervisor at City Hall to review three options on April 12, 2021. Two options included vertical barriers between the pathway and Highway 200 (concrete and metal guardrail) and the third option included curbing and separation. Another option was the most cost effective concept presented and had least amount of potential for sight obstruction. The design team is moving forward with most cost effective option (attached).



RUEN-YEAGER & ASSOCIATES, INC.
ENGINEERS ♦ PLANNERS ♦ SURVEYORS

MEMO

To: Kootenai City Council, Mayor and Clerk
From: Clare Marley, AICP, City Contract Planner
Date: April 28, 2021
Re: **Planning update for May 4, 2021 City Council meeting**

Building permit activity: ADVISORY ONLY. The City did not receive any new building permit applications during April.

Land use application activity: ADVISORY ONLY. There have been no new updates on the proposed annexation of properties east of the city limits. No new land use files have been received during the month of April. Inquiries have been fielded regarding multi-family housing, development options in the Downtown zoning district, and setback regulations.

Census data and Comp Plan: ADVISORY ONLY: The release of 2020 census data for cities and counties has been delayed until about mid-May, according to the U.S. Census Bureau. The Census Bureau released the state apportionment and population totals April 26th. Idaho gained in population by 17.4%. Idaho was the second fastest growing state in the Union, behind Utah. The state population is now 1,839,106. The later release of the city census data will delay completion of the comprehensive plan population component. Staff has drafted the policy sections for Council review at a later date and are working on additions to several missing elements to the Plan as well as updates discussed by Council at previous workshops.

Area of City Impact Comment: ACTION ITEM: Bonner County has issued an invitation to comment on a revised mining and batch plant zoning code amendment. (File #AM008-21.) The Planning and Zoning Commission will hear the amendment June 3rd. Comments are due May 24th. Previously, the county proposed significant revisions to county codes regarding mining and batch plants that would have allowed approval of these uses through the administrative process and without public hearing. The former amendment also removed the prohibition of batch plants within the Area of City Impact. The City of Kootenai advised in two previous letters that it objected to the changes. The revised code amendment restores the prohibition of batch plants in the Area of City Impact and drops the proposed administrative zoning permit process. Below are the summaries of current and proposed codes. Milton Ollerton, Planning Director, advised in an email to staff April 27, 2021, that just the section copied below is being considered and that the county will consider "if there are other sections from the old proposal that need addressing." Please advise whether City Council wishes to comment on the revised amendment.

Current code, Table 3-6, Resource Based Use Table

				(13)					
Batch plant - asphalt and/or concrete (4), (21)	C (22)	C (22)	C (22)			P (21)			

(4) Specified conditions with respect to emissions of noise, light, glare, smoke, odor, dust, particulate matter, vibrations or hours of operation may be prescribed differently from those required in a given district, as to be compatible with other applicable State and Federal standards.

(21) Batch plant operations shall be located outside of city impact areas. The emissions control system(s) on such batch plants shall be of "Best Available Control Technology" (BACT) as generally accepted under relevant industry standards, within 5 years prior to application.

(22) A batch plant is conditionally permitted only in association with an active gravel pit.

Proposed code

**Table 3-6
Resource Based Use Table**

USE	Zoning District									
	F	A/F	R	S	C	I	RSC	REC	AV	
<u>Batch Plant – asphalt and/or concrete (4) (21) (22)</u>	<u>C</u>	<u>C</u>	<u>C</u>			<u>P</u>				

(4) Specified conditions with respect to emissions of noise, light, glare, smoke, odor, dust, particulate matter, vibrations or hours of operation may be prescribed differently from those required in a given district, as to be compatible with other applicable state and federal standards.

(21) Batch plant operations shall be located outside of city impact areas. The emissions control system(s) on such batch plants shall be of "Best Available Control technology" (BACT) as generally accepted under relevant industry standards, within five (5) years prior to application.

(22) A Batch Plant shall only locate in an active gravel pit. A batch plant placed in a gravel pit shall be considered a separate, discrete use, and not the increased intensity of a grandfathered use to operate the gravel pit itself.

April Overview of Calls for Service in Kootenai

Highlights for April 2021:

1 – DUI

1 – Noninjury Crash

1 – Fraud

1 – Warrant Arrest

1 – Trespass

1 – Theft

2 – Family Offenses

We handled over 30 total calls for service in Kootenai last month and conducted nearly 200 dedicated Kootenai patrols

We also presented to the 6th grade classes on drug and alcohol awareness

To: Kootenai City Council and Mayor
From: Ronda L. Whittaker, City Clerk
Date: April 2021
RE: Clerk's Report



Website Activity – Continued update of the site. We are still experiencing some difficulties, but I am working with our provider to address the issues – mostly access to forms.

Building Permit Inquiries – Screening questions about tiny homes. Collection of non-refundable initial fees. Ongoing inquiries regarding additions and/or inside improvements going on; some have been started without permits. I have been able to connect with them and permit applications have been picked up.

Clean Up Issues – Still working on storage of RVs, Camp Trailers, and other larger storage in driveways and side yards. I am still working with the City's planner as to how the City can regulate this practice. When the driveway is used for storage of such items then the resident is having to park on the streets. Also, when these items are stored within the side yard it is encroaching on the setback requirements. There are a lot of properties who are creating a nuisance with their outside debris. I will be working with our City Attorney to see what the City can do to remedy this practice. The County will not allow the City to attach fees to property taxes.

Working with Lignetics – Mayor is concerned about the dilapidated storage just at the base of the stored sawdust materials along with the dilapidated screening of the stored sawdust. I have contacted Lignetics and have been told that they are working to get the screening replaced but are finding it very difficult as the area is experiencing more frequent high winds. Mr. Mabry stated he would look at the storage unit.

Working with New Technology – Working and learning about new technology procedures and systems. Internet system is acting up. Have ordered a new router as the existing router is from 2009. The router is backordered, connections are sporadic at this point.

Working with Independent Highway District (IHD) – Meet with IHD and Ryan about placing the drainage pipe from the sub-pump. IHD states that should be able to get something worked out.

Playground Activity – Continued work on getting fund donations for the ADA swing. Still working on getting a porta potty placed.

Records Retention – Working on organizing and refiling the City's Building Permits for easy access.

Parking Lot – Working on getting a new ADA sign within the parking lot. Ryan suggested we put one in as ADA requires, we do so.

Spring is Here – Working on having a dumpster placed at the City parking lot for the month of May for Spring Clean Up.

AIC District Meeting – Different platform, but educational. Mayor and I met with Cameron Arial with Clearwater Financial. I spoke further with Cameron; he would like to work with the City as it further reviews its Comprehensive Plan to help the City realize what is happening with development and the now economy. His company offers many services that could be useful as the City develops even small portions of land in the near future.

CITY OF KOOTENAI
FY 2021 2nd Quarter Financial Report
January 1, 2021 to March 31, 2021

	BUDGET	Qtr Total	REV/EXP QTR%
General Fund Revenue	\$214,693	\$ 79,871	0.44%
Expenditures	\$214,693	\$ 27,509	0.13%
Street Fund Revenue	\$ 124,587	\$ 41,327	0.33%
Expenditures	\$ 124,587	\$ 7,497	0.06%

Citizens are invited to inspect the detailed supporting records of the above financial statements.

Ronda L. Whittaker, City Clerk/Treasurer
04/21/21