

City of Kootenai
Special MEETING MINUTES
DATE: May 17, 2017
TIME: 6:00 p.m.

Budget Workshop

Members Present: Mayor Lewis, Councilwoman Closson, Councilman Schock, Councilman Macha. Councilman Sundquist had informed the City Clerk that he was not feeling well and would not be able to attend.

Staff Present: City Clerk, Ronda L. Whittaker

Others Present from the Sign-In Sheet: None

A. Budget Workshop

The mayor, council and clerk went over and discussed the budget line by line. Line items of special interest and discussion:

Street Rev/Expense

- Culvert Encroachment Deposit - There was discussion about Culvert Encroachment deposits and refunds. Ronda advised that because the funds were a refundable deposit and not income the funds should not be listed as revenue or expense and should not be included in the budget. She advised that she would speak with the City's auditor and advise appropriately.
- Mobility Plan/IRD Plan – It was proposed that the line item be struck and the expense be added to Street Projects.

General Rev/Expense

- BCDC – It was proposed that the line item be struck as the committee had dissolved.
- Law Enforcement Contract – It was proposed that the line item be struck as the City had opted out of the Contract.
- Other/Easter – It was proposed that the line item be renamed Other and be allotted \$200 and a new line item be added named Holiday to be allotted \$500
- Subdivision Fees – It was proposed that the line item be advised by the City's accountant.
- Council – It was proposed that the line item be increased an additional \$1,000

Council confirmed that July 19, 2017 at 6:00 pm would be the next scheduled workshop.

Meeting adjourned at 8:00 p.m.

Submitted by:
Ronda L. Whittaker
City Clerk/Treasurer