



CITY OF KOOTENAI
SPECIAL MEETING AGENDA – KOOTENAI CITY HALL
PHONE CONFERENCE ATTENDANCE
204 SPOKANE STREET
TUESDAY, March 24, 2020
TIME: 3:00 P.M.

This Meeting will be via phone conference. Please call in at least 10 minutes before the meeting begins:

Meeting URL: <https://gomeet.com/pcsysqycea>

Optional Dial-In Number: 571-748-4021

PIN: 151 4180#

Quick dial (mobile): 571-748-4021,,1514180#

Pledge of Allegiance/Roll Call:

Amendments to the Agenda

Public Comment: Each speaker will be allowed a maximum of 3 minutes unless additional information is requested by Mayor/Council. Comments on matters set for future public hearing(s) is not permitted

Announcements:

1. Mayor's Declaration of Local Disaster Emergency – COVID-19 – Authorization for Mayor to Sign, Record and Publish - ACTION
2. Adjournment:

NOTE: Persons needing an interpreter or special accommodations are urged to contact the City Clerk/ADA Coordinator at (208) 265-2431. Se les recomienda a las personas que necesiten un interprete o arreglos especiales que llamen a la Administradora de ADA/Secretaria Municipal al 208-265-2431

There is an opportunity for the public to be heard during the "PUBLIC COMMENT" portion of the meeting.
Please note: City Hall is OPEN Monday – Wednesday 9:00am to 3:00pm



City of Kootenai
COUNCIL SPECIAL MEETING MINUTES

DATE: March 23, 2020

TIME: 3:00 p.m.

Mayor Lewis brought the meeting to order at 3:02 p.m.

Roll Call: Councilman Sundquist – AYE, Councilwoman Mjelde - AYE, Councilman Schock, via telephone conference – AYE, and Councilwoman Bauer – AYE.

Staff Present: City Clerk, Ronda L. Whittaker

Others Present: Brandon Verrett, City Resident, via telephone conference.

Amendments to the Agenda – None were proposed.

Public Comment – City resident Brandon Verrett stated his concern that the City had entered a Law Enforcement Contract with the city of Sandpoint and that he had heard that the city of Sandpoint was considering a City lockdown. He asked if the Sandpoint Law Enforcement would then be able to enforce that action within the city of Kootenai. He also stated that he was told that the Bonner County Sheriff’s Department had indicated that they would not enforce such action. Mayor Lewis stated that the city of Sandpoint would have to contact and get approval from the city of Kootenai in order to enforce any such action. Councilwoman Bauer disagreed and stated that the Contract did override the city of Kootenai’s desires if needed. Mr. Verrett asked at what point would the city of Kootenai agree to a lockdown. Mayor Lewis stated she hoped that there would never be a need for a lockdown and advised that Mr. Verrett had exceeded the time allowance for public comment. She then opened Council discussion in regard to the Mayor’s Declaration of Local Disaster Emergency.

Announcements – None were given.

1. Mayor’s Declaration of Local Disaster Emergency COVID-19:

Councilwoman Bauer asked what activities would be enacted within the Disaster Emergency Plan. She was concerned that she did not have a copy of the Plan. Councilman Sundquist stated that the City was proposing to Declare an emergency and in doing this claims for Federal funds could be submitted. He advised that the meeting was not to approve or create a plan; it was just to declare an Emergency. Councilwoman Bauer disagreed as the Declaration stated that the declaration activated the response and aspects of applicable local or intergovernmental disaster emergency plans. She asked if the City had an ordinance or resolution adopting such a plan. Ronda stated that the City was under the umbrella of the County’s Emergency Disaster Plan and was unsure if the City had an ordinance or resolution adopting the Plan. Councilwoman Bauer stated her frustration that she had not received a copy of the Plan. Councilwoman Mjelde stated that the Declaration was just identifying that there was a present emergency and the Declaration would allow Federal assistance to citizens and businesses within the City to claim financial distress due to COVID-19. Councilwoman Bauer asked what organization these claims would be submitted to. Councilwoman Mjelde advised that the organization would be the Federal Emergency Management Agency (FEMA). Councilwoman Bauer ask if anyone had submitted a claim. Mayor Lewis stated that none had been submitted; but the City should stay in front of COVID-19. Councilwoman Bauer asked

what expenses the City would incur over \$50,000. Mayor Lewis stated that that was unknown at the present time and hoped that the City would never need to file such a claim.

Councilman Sundquist then made a motion to allow Mayor Lewis to sign the Declaration, 2nd by Councilwoman Mjelde; roll call vote:

**Councilman Sundquist – AYE
Councilwoman Bauer– NAY**

**Councilwoman Mjelde – AYE
Councilman Schock – AYE**

2. Adjournment: Mayor Lewis adjourned the meeting at 3:20 p.m.

Submitted by:
Ronda L. Whittaker
City Clerk



CITY OF KOOTENAI

MAYOR'S DECLARATION OF LOCAL DISASTER EMERGENCY

WHEREAS, Idaho Code § 46-1011 allows the Mayor of a city to declare a local disaster emergency; and

WHEREAS, Idaho Code § 46-1002(2) defines "disaster" as the "imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, earthquake, windstorm, wave action, volcanic activity, explosion, riot, or hostile military or paramilitary action and including acts of terrorism;" and

WHEREAS, the imminent threat of widespread and severe harm to the health of residents and visitors to the city of KOOTENAI as addressed by the Centers for Disease Control and by actions of the Governor of the state of Idaho constitutes a "disaster"; and

WHEREAS, a declaration activates the response and recovery aspects of applicable local or intergovernmental disaster emergency plans for the furnishing of aid and assistance; and

WHEREAS, Idaho Code § 46-1002(3) provides that an "emergency" includes the imminent threat to life or property which requires state emergency assistance to supplement local efforts to protect well-being or property or to avert or lessen the threat of "disaster;" and

WHEREAS, the emergency referenced herein exists because the contagious nature and potentially serious consequences of the COVID-19 virus for residents and visitors to the city of KOOTENAI and requires state emergency assistance to supplement local efforts to protect life, health and property; and

WHEREAS, Idaho Code § 67-2808 authorizes the Council of the city of KOOTENAI to declare an emergency and that the public interest and necessity may demand the immediate expenditure of public money without compliance with formal bidding procedures; and

WHEREAS, an emergency declaration must be filed with the county recorder's office and "given prompt and general publicity."

NOW THEREFORE, the Mayor of the City of KOOTENAI does hereby declare:

That a Local Disaster Emergency exists and that all efforts will be made to protect the citizens and property of the city of KOOTENAI through activation of all local disaster emergency plans and state emergency assistance; and

That this Local Disaster Emergency shall expire within THIRTY (30) days unless the City Council expressly authorizes the continuance of such Declaration; and

That this Declaration of Local Disaster Emergency ("Declaration") shall be promptly filed with the BONNER County Recorder's Office; and

That prompt and general publicity shall be given by a press release notifying the public of this Declaration.

Declared this 23rd day of March 2020.

ROLL CALL VOTE:

YEA	NAY	ABSTAIN	ABSENT	Magarete Mjelde
YEA	NAY	ABSTAIN	ABSENT	David Sundquist
YEA	NAY	ABSTAIN	ABSENT	Daniel Schock
YEA	NAY	ABSTAIN	ABSENT	Grace E Bauer

Wendy Lewis

Mayor

Date: 3/24/2020

ATTEST:

Ronda L. Whittaker

City Clerk

Date: 3-24-2020

Confirmed by the City Council of the City of Kootenai on the 23rd day of March 2020.

Ronda L. Whittaker

City Clerk

Date: 3-24-2020