

City of Kootenai
Special MEETING MINUTES
DATE: June 19, 2019
TIME: 6:00 p.m.

Budget Workshop

Members Present: Mayor Lewis, Councilwoman Bauer, Councilman Schock, Councilman Sundquist. Councilman Macha was not present.

Staff Present: City Clerk/Treasurer, Ronda L. Whittaker.

Others Present from the Sign-In Sheet: None

A. Budget Workshop

The mayor, council and staff went over and discussed the budget line by line. Line items of special interest and discussion:

Street Fund Revenue/Expense

- **Revenue** – Ronda advised that the City had funds that were not used in 2018 that could be carried over into Fiscal Year 2020.
- **Expenses** – Council discussed the need for alley surveying and clean-up expenses and suggested some of the carry over funds be put into those project lines. Any remaining funds should be put into the future street expense.

General Revenue/Expense

- **Revenue** – Ronda stated that the City had funds that were not used in 2018 that could be carried over into Fiscal Year 2020. She also advised that the City had State Funds (Forgone) revenue that it could claim but that those funds must be used for a specific use. Council proposed to take its forgone funds and use them to do repairs on the City Hall. Council also went on to discuss further needs for the City and how to use the additional carry over funds:
- **Law Enforcement** – Council discussed the city of Sandpoint’s proposal for shared law enforcement and the Sheriff’s Department proposal of past agreements. Council had several concerns about the city of Sandpoint’s proposal:
 1. Would the city of Sandpoint be willing to enter into a law enforcement agreement without bundling it with the School Resource Officer project,
 2. Does State statute/law have restrictive requirements for one jurisdiction to share law enforcement with another jurisdiction, and;
 3. Who is responsible for deputizing the city of Sandpoint’s Officers for services within the city of Kootenai.

Council agreed that it would not be wise to make hasty choices for law enforcement. Council proposed additional funds be allotted for the Law Enforcement budget line and to keep working on an favorable contract agreement.

- **Computer Maintenance and Repair** – Ronda stated that the City’s computer was over 10 years old. Council agreed that the City needed to update the computer and software. Additional funds were proposed for the line item.
- **Employee Wages** – Council proposed to add a 3% cost of living increase.
- **Employee Health Insurance** – Council proposed to add additional funds as costs have been increasing.

Meeting adjourned at 7:45 p.m.

Submitted by:
Ronda L. Whittaker
City Clerk/Treasurer