

***City of Kootenai***  
**Special MEETING MINUTES**  
**DATE:** May 17, 2017  
**TIME:** 6:00 p.m.

**Budget Workshop**

**Members Present:** Mayor Lewis, Councilwoman Bauer, Councilman Schock, Councilman Sundquist. Councilman Macha had informed the City Clerk that he was not able to attend the workshop.

**Staff Present:** City Clerk/Treasurer, Ronda L. Whittaker

**Others Present from the Sign-In Sheet:** None

**A. Budget Workshop**

The mayor, council and clerk went over and discussed the budget line by line. Line items of special interest and discussion:

**Street Rev/Expense**

- Engineer Expense- There was discussion about the need to increase the budgets for stormwater and street services as the City proposed additional services due to the State Highway 200 improvements and proposed stormwater challenges.
- Misc. Street Projects/Chip Seal Expense– Council agreed that the price for materials are rising and it would be necessary to increase the budget for these type of projects.
- Signal Lights Expense – Council asked the City’s Clerk to look into how the City is charges for the traffic light at Hwy 200.
- SPOT Bus Donation– Council agreed that the donation to the SPOT Bus be increased as it is a great asset to the City and every bit the City can donate can be utilized.
- Tree Maintenance Expense – There was a proposed increase to this line item and there may be some trees within the City’s right-of-ways that may need to be inspected.

**General Rev/Expense**

- State Liquor Fund – Ronda advised that the State had passed House Bill 643 providing each city to forego 3.66% of growth in State Liquor revenues for the next 5 years. Council agreed that this revenue needed to be decreased.
- Accounting & Audit Expense – Council proposed increasing this line item as costs are rising for this service.
- Building Security – Council proposed that the line item be increased as it intends to put more security at the playground.
- Equipment Maint & Repair – Council proposed increasing this line item as it may be necessary to purchase a new surge suppressor.
- Law Enforcement – Council proposed an increase to this line item as the City is working toward better law enforcement services.
- Computer Maint & Repair – Council proposed increasing this line item as the City’s computer may need to be updated.
- Dog License Tags – Council proposed eliminating this line item as Ronda state that she did not reissue tag number; the residents like to use their existing numbers.
- Gift Certificates – Council proposed eliminating this line item as they do not give

them out any longer.

- Training Expense – Council proposed increasing this line item as there is more Council attendance at some of the training opportunities provided to the City.
- Employee Health Care Insurance Expense – Council agreed to look further into the costs pertaining to this line item.

Council confirmed that July 18, 2018 at 6:00 pm would be the next scheduled workshop.

Meeting adjourned at 8:45 p.m.

Submitted by:  
Ronda L. Whittaker  
City Clerk/Treasurer